

TERMS OF REFERENCE

CHURCH POINT UPGRADE AESTHETICS ADVISORY GROUP

May 2016

Purpose

The Church Point Upgrade Aesthetics Advisory Group will represent key stakeholder and community views and provide input on the final aesthetics of the car park and boardwalk project. This includes elements such as landscape treatments, walkways, lighting and facades.

Scope and function

Members of the advisory group will use their expertise to fulfil the purpose of the advisory group and:

- Consider options and provide feedback
- Represent broader community perspectives.

Items that are out of scope for the group include any changes to the structural design of the car park, access road or sea wall.

Meetings

- Meetings will be facilitated by the community engagement officer and involve presentation of project information and options by Council/construction firm with opportunity for feedback and discussion by members
- Several meetings will be held in the early phase of the project so aesthetic considerations are considered before construction of the project:
 - The first meetings are scheduled for 4-6pm Thursday 12 May and 4-6pm Thursday 19 May.
 - Additional meetings will be scheduled by Council as required
 - No replacement delegates/ proxies will be accepted for community members
 - A second absence (without leave) will result in relinquishment of position
- The group is advisory only and decision-making power remains with Council
- Notes from meetings will be made public.

Membership

- The group will consist of up to 5 community representatives (with a maximum of 1 representative per registered community association)
- Expressions of Interest to join the advisory group will be accepted 2-8 May 2016
- Applications will be accepted from residents, local businesses and representatives of registered community organisations/ associations
- The following staff will be involved:
 - Deputy Director General, Urban & Environmental Assets
 - Manager, Urban Infrastructure
 - Project Manager, Urban Infrastructure
 - Landscape Architect, Place Management
 - Project Manager, Ward Civil (as required)
 - Other staff (as required, eg secretarial and community engagement support).

Expressions of Interest & panel review

Expressions of Interest to join the advisory group will be reviewed by a panel based on the following criteria:

- Extent of community networks & willingness to disseminate information to the broader community
- Relevant technical qualifications or experience
- Local knowledge and interests
- Experience working collaboratively
- Availability to attend the scheduled meetings and commitment to the Terms of Reference.
- Council will use its discretion to fill any vacancies as required.

Name: _____

Signature: _____

Date: _____