

Instructions for downloading and enjoying the Library's eBooks and eAudiobooks on your iPad.

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Axis360
(eBooks)



ePlatform by Wheelers
(eBooks)



BorrowBox
(eBooks and eAudiobooks)



OneClickdigital
(eAudiobooks)



You may borrow three titles from each collection for three weeks.



Axis360

To find your library, enter *Mona Vale* in the search box, tap **Search**, tap the library name. At Library ID enter your barcode (with the capital 'P'), and for PIN the last 6 digits of your barcode (ie without the P7).

On the Axis Home screen you will notice that the little 'e' in the corner of some of the titles is greyed out, this means that they are not available to borrow. This could be either because the Library doesn't own a copy, or because our copy is currently on loan to someone else, in which case you can put it on hold. Tap the cover for more information, and on the next screen, under the cover picture you will see 'Copies Available/ Copies Owned'.

At the bottom of the screen use the **Browse** icon to browse by different categories and sub-categories; use the **My Stuff** icon to go to your current loans; under **More** you can set some preferences, log out, or access Help.

Once you have chosen a book, tap **Checkout** and the book will download automatically.

Reading: Tap near the edge of the screen or swipe to turn pages. Tap in the middle of the screen to show/ hide the menus. To set a bookmark tap the icon top right. To see your bookmarks, tap the **Contents** (open book) icon at the bottom, tap **Bookmarks**.

To return a book early, tap the cover in **My Stuff**, tap **Return**. Note that if you tap **Remove**, it is removed from your device but you have still "borrowed" it from the Library. A few days before your loan expires, you will be given the option to renew for another 3 weeks.



ePlatform by Wheelers

To find your library, enter *Pittwater* in the search box, tap **Search**, tap the library name. At Library Card Number enter your barcode (with the capital 'P'), and for PIN the last 6 digits of your barcode (ie without the P7).

From the Home screen you can **Browse**, or go to your **Shelf**, which shows your current loans, and your Loan History. (Note that when you open the app you may just see a list of your recently read titles. Scroll down to **Libraries** and tap **Mona Vale Library** to get to the home page.) When browsing

you will see that some covers are greyed out – this means that they are not available, however if you tap on the cover you will be given the option to place a reserve. Otherwise tap **Borrow**, then tap **Read**, this will open the book in the Browser reader.

We recommend using the Browser reader which has been designed to not need an Adobe ID. Your book will be cached, and you'll be able to read it offline. Tap near the edge of the screen or swipe to turn pages. Background colours, font sizes and styles, and spacing between lines and characters can all be changed to best suit you. (However, we have a few books in PDF format that will require an Adobe ID. You will see a **pdf** label on the cover for these titles.)

To return a book early, go to **Shelf**, tap the cover of the book you want to return, tap **Return now**. After 3 weeks your loan will expire automatically, there is no option to renew a loan.



Borrowbox

The Borrowbox collection includes both eBooks and eAudiobooks.

To find your library, enter *Pittwater* in the Search box. At Library Card Number enter your barcode (with the capital 'P'), and for PIN the last 6 digits of your barcode (ie without the P7).

Use the icons at the bottom of the screen to look for eBooks or eAudiobooks, and the choices at the top of the screen to search by target audience, genre etc. Tap on a section heading for a list view of all titles in that section, tap **Available** to limit the list to available titles only. Tap on the cover to choose a book. Scroll down for more information, and to see similar titles. (Note that in Borrowbox eBook covers are rectangular, and eAudiobook covers are square.)

eBooks: Tap **Borrow**, **Read Now** to download the book to your device. Tap near the edge of the screen or swipe to turn pages. Tap in the middle of the screen to show/ hide the menus. To set a bookmark tap the middle of the screen to hide the menus, then tap in the top right corner. To see your bookmarks tap the open book menu icon at bottom right. To go back to the Borrowbox library tap **My Loans** at top left. On the My Loans screen you can see your current loans and your loan history, and you can return or renew a loan.

eAudiobooks: Tap on a cover to choose a book, tap **Borrow**. When you tap **Listen Now** you are given the option of downloading the whole book, or single chapters. (eAudiobook files will take up much more room on your device than eBook files.)



OneClickDigital

Tap the menu icon (3 horizontal lines) at top left. You can then choose **MyTitles** to view your current loans and your loan history, or choose a category to browse eAudio titles. (If you can't see the menu icon, try tapping Search.)

In **My Titles**, tap on the title (not the cover!) to show information, renew or return the loan; tap on the **Chapters** tab to play the audio.

Using your mobile device for OneClick will allow streaming of the audio files. If you wish to download the files for offline listening you will need to install OneClick Media Manager on your PC or Mac. (From the Mona Vale library website click **Audiobooks**, **Audiobooks Website**, **Browse**, **Help** to bring up the Support page where you will find download links and instructions for Windows and Mac.)