



Mona Vale Cemetery Information on Interment of Ashes

Council offers three options for the interment of cremated remains:

- Interment of Ashes in Wall Niche
- Interment of Ashes in Garden Niche
- Interment of Ashes in Grave

MEMORIAL WALL AND GARDEN NICHE

Reservation/Pre-purchase of Memorial Niche

1. A Wall or Garden Niche may be pre-purchased for interment at a later date. Reservations are limited to two Niches per family, unless by special agreement with Council.
2. Upon request, a plan detailing available Niches will be sent to interested parties. Alternatively, you may wish to visit the Cemetery between the hours of 8am to 3pm Monday to Thursday to meet with the Caretaker on site.
3. An invoice will be issued to the purchaser, and upon payment, a Certificate will be forwarded to the Grantee.
4. Ashes may be removed from the Wall or Garden Niche after completion of **Removal of Ashes** form by the Grantee and payment of the applicable fee.

Requirements for Niches – Memorial Wall

1. The Ashes shall be delivered in a plastic container, maximum permissible size 19cm x 10.5cm x 8cm.
2. The size of and individual Memorial Wall Niche is 19.8cm long by 11cm wide by 8cm high.
3. The memorial plate/plaque may be fitted by way of lugs to the container. The plaque/plate is to be supplied at the expense of the Grantee.
4. Generally, the Ashes provided to the family of the deceased will be more than can be accommodated in the Wall Niche. These extra Ashes will be placed into a second container. The Grantee must complete an **Application for Placement of Ashes in Wall Niche** form indicating what their requirements are in regard to the fate of the second container of ashes.
5. Council will only carry out the interment of Ashes in the Memorial Wall after the applicable fee has been received.
6. Council reserves the right to scatter the contents of the second container in consecrated ground at the Cemetery if they have not received written instructions from the Grantee, or if the Ashes have not been collected by the Grantee or their representative, within 30 days of the interment of the first container.
7. The memorial plate shall have the niche number engraved on a bottom corner.
8. No person is permitted to install/place any adornment onto the Memorial Wall. Council reserves the right to remove any illegal adornment placed on the Memorial Wall.
9. The only adornment permitted is a small, approved metal vase. Metal vases are to be purchased by the Grantee and supplied to Council. On payment of the prescribed fee, Council will install the vase as directed by the Grantee.

Requirements for Niches – Memorial Garden

1. The Ashes shall be delivered in a plastic type container of maximum permissible size 26cm x 15cm x 12cm.
2. The size of a Memorial Garden Niche is:-
 - Single 230cm x 20cm
 - Double 460cm x 20cm
3. The Memorial plate/plaque may be purchased from Northern Memorials or other, at the expense of the Grantee.
4. The cost of the Garden Niche includes the supply of a sandstone memorial block, upon which the plate or plaque may be mounted.
5. The Grantee must complete an **Application for Placement of Ashes in Garden Niche** form.
6. The Memorial Plate shall be attached to the Sandstone Memorial and the Garden Niche number engraved in the bottom corner of the plate. Some people will advise that they wish for the ashes to be placed in the garden before the plaque is ready. Many do not wish to be present when the ashes are interred although this option is available. In this case, use the form "Interment of Ashes Booking form" for booking.
7. Council will only carry out the Interment of Ashes in the Memorial Garden **after the prescribed fee and the form** have been received.
8. No person is permitted to install, place or plant any adornment, plant or shrub into the Memorial Garden unless written permission has been obtained from Council.

Cut or artificial flowers are to be placed in containers of a type approved by Council.

Requirements for Ashes in Grave

1. Ashes can also be interred in a grave plot, whereby they will be interred at a depth of about 50cm. The ashes are placed at the foot or head of a grave or under a monument if it exists. The interment fee must be paid before the ashes will be interred.
2. A form "Application for Placement of Ashes in Grave" must be completed by the Grantee. Similarly to the usage of graves for funerals, the rights of the Grantee must be protected by ensuring that the person ordering the interment of Ashes has the right to so order them interred.
3. It is possible to make a booking to be present during the interment of ashes in a grave. These bookings can be noted on "Interment of Ashes Booking form".
4. The Grantee will indicate whether they will bring the ashes on the day, or whether they will be delivered to the cemetery office.
5. Similar to a funeral booking, ensure that staff are available and that there is no other booking at the same time before confirming the booking.
6. Bookings for interment of ashes are generally made with family members and not with Funeral Directors.